

Rochelle Park Board of Education
Regular Meeting Minutes 7:30 P.M.
April 25, 2023

- I. Call to Order**
- II. Roll Call**

Board Member	Present	Absent
Mr. Scott Kral, Vice President	X	
Mrs. Teresa Judge-Cravello	X	
Mr. Joseph Marolda		X(6:37 PM)
Mr. Jorge Martinez Jr.		X
Ms. Elaine Rainone	X	
Mr. Charles Schaadt	X	
Mr. Matthew Trawinski, President	X	

Others Present:

- Dr. Sue DeNobile, Superintendent of Schools
- Dr. James Riley, Business Administrator/Board Secretary
- Mrs. Cara Hurd, Director of Curriculum & Instruction
- Mr. Michael Alberta, Principal
- Mrs. Rebecca Garcia, Director of Special Services
- Mrs. Ellen Kobylarz, Board Recording Secretary

IV. Executive Session

Be it resolved that the Rochelle Park Board of Education will convene in Executive Session to discuss confidential matters which include Personnel , Contracts and Student matters.

V. Open Public Meeting Act, Chapter 231, P.L. 1975 Announcement

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that “The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the, The Record, and The Our Town, and posted to our website based on the executive order of the Governor in accordance with Chapter 231, P.L. 1975”.

VI. Pledge of Allegiance

VII. Reports

- A. Superintendent Dr DeNobile welcomed everyone to the meeting, she loves having people in the audience. Parents and students were in attendance to honor the students who made 3rd marking period Honor Roll, 94 students in total. She asked the students to be sure to thank your parents and teachers who helped you along the way. Dr. DeNobile recognized and gave thanks to the Administrative Assistants in the building. Mrs. Kobylarz, Mrs. Lynch, Mrs. Centrella and Mrs. DeFalco thank you for all you do, we could not get through the day without them, they answer the phones, the door, always available to help when needed.
Dr. DeNobile is pleased to announce that through our membership in the South Bergen Jointure Commission we have access to valuable professional development programs.
- B. Business Administrator- Dr James Riley presented the district’s Budget Hearing, the PowerPoint presentation will be available on the school website.

- C. Director of Curriculum and Instruction Mrs. Hurd stated with regard to the SBJC professional development opportunities a survey was sent to teachers asking what type of PD they would be interested in for next year. Testing starts next week.
- D. Principal Mr. Alberta stated the concert/art show was fantastic. Art was hanging from the nets, students are so talented. The BMX bike show was a hit with students, they even jumped over the top of Mr. Alberta. Boosterthon kickoff is the 18th, Fun Run 28th. Program combines positive character education messages with fundraising. Thank you to the PTO. Baseball and softball are underway. Field trips are coming up. There will be lots of things going on in the next two months.
Midland pride- Three Midland School students, Tomasz Sadowy, Gerleen Parmar and Megh Patel competed with the Hackensack Decathlon team in the New Jersey State Decathlon competition, and they won! First time in Hackensack's history. The team will now advance to the USAD Nationals in Texas. We wish the team luck as they head to Dallas.
- E. Director of Special Service Mrs. Garcia reported that this week IEP re-evaluations are starting, preparation for identifying student needs for summer help are part of that process. Dynamic learning maps are being implemented and will start on May 1, 2023 and be done by May 12, 2023.
- F. Board Committees, as needed:
Curriculum Ms. Rainone stated the committee had met recently. Discussed the extended school day and summer program along with the activities they have planned, structure, incentives, goal oriented, thank you Mrs. Hurd. Thank you, teachers, BOE, administration and students who work so hard. Summer Transition program plans are in place, students have been identified. NJQSAC no date has been set, put preparations go on every day. Professional Development Mrs. Hurd spoke about. Ms. Rainone enjoyed their first meeting. Good luck to the students who are testing.
Finance Mrs. Judge Cravello the finance committee went over the entire document down to the penny. Dr. Riley has done a wonderful job since getting here only a few months ago.
Facilities, Mr. Kral, new courts up and running, STEAM room is so cool, never had anything like that when he was in school. The district is moving forward. Kids in this district come first. If you have any questions please ask we are an open board.
Policy Mrs. Judge Cravello, with regard to policy, thanks to the committee for moving these items forward. She thanked fellow committee members Mrs. Rainone and Dr. DeNobile, for their work as well. April is Autism Awareness Month, Students work hard and we appreciate everything you do.
- G. Board Liaison:
NJSBS/SBSBA- Mrs. Judge Cravello asked Board members to check their email for a safety and security program. Let Dr. Riley know if you would like to register.
Liaison to the Township Committee Mr. Kral announced RP Day is May 20th, here at the school. Girl Scouts are still selling cookies, April 30th is Family Bowling Night- see recreation for more details. Summer Camp and Junior Explorers registrations are out. RP Camp is still looking for counselors.

VIII. Recognition of Students – Mr. Alberta read the names of the students on the honor roll, each were given a homework pass and a group picture was taken.

- Honor Roll 3rd Marking Period

IX. Public Comment (Agenda Items Only)

The Board of Education reserves the right to hold public comment on agenda items only, at its discretion, at its regular monthly public meetings in accordance with Bylaw 0167. Public comment will be limited to three minutes per person. Citizens should give their name and address when recognized to speak. Please be reminded that this meeting is being recorded.

There was one question after the budget presentation a gentleman from the audience asked with all the new building in town is there room for more children.

Dr. Riley stated that the district has been in contact with the town, the district is aware of the new building going on. The district is trying to stay on top of it. The town has done a study regarding the number of children that will result of the new housing.

The resident added that the school is the center of this town.

Dr. DeNobile added that Dr. Riley has only been here a few short months. Thank you for doing this in such as small window of time.

There was a discussion regarding students getting involved. *Dr. Riley welcomed students to come and work with him on the next budget*

X. Items for Board Action-Resolutions Routine Matters Resolutions R1-R8

R1. Approval of Minutes

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the minutes of the following meetings:

March 14, 2023 Special Meeting & Executive I

March 28, 2023 Meeting & Executive I & II

R2. Attendance

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the attendance report for the month of March 2023 as listed:

Enrollment

Midland School 500

Hackensack H.S. 138.5

Academies/Technical Schools 45

Totals 683.5

Pupil Attendance

Possible Days 10913.0

Days Present 10233.5

Days Absent 679.5

% Present 93.7%

% Absent 6.3%

Teacher Attendance

Possible Days 1298

Days Present 1240.5

Days Absent 57.5

% Present 95.5%

% Absent 4.5%

R3. Emergency & Crisis Situations

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the following Fire and Security drills held in the month of March 2023 for the Rochelle Park School District.

Fire Drill/Evacuation March 22, 2023

Fire Drill March 28, 2023

R4. Harassment Intimidation and Bullying

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the following HIB Report for March 2023 on behalf of the Rochelle Park School District.

March 2023

Reported Cases: 0
Number of Cases open: 0
Number of Cases closed: 0
Number of Incidents determined to be HIB:0

R5. Fundraiser

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the Midland School Special Olympics Team to sell handmade buttons at the cost of \$3.00 each, from April 26th through June 2, 2023 proceeds to support the team.

R6. Field Trips

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the following field trips during the 2022-2023 school year. All costs per student to be borne by the parents unless otherwise noted.

Date of Trip	Group	Location	Cost
a) June 16, 2023	7 th Grade	Tenaflly Nature Center	\$35.00
b) June 7, 2023	5 th Grade LEAD Students	NJ Jackals game, Hinchiffe Stadium	Paid by RPPD
c) May 25, 2023	Tag Band and Chorus	Glen Point Marriott Performance at Bergen County Teacher/Educational Recognition Luncheon	

R7. Bylaws, Policies & Regulations

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves a first reading of the following Bylaw, Policies and Regulations.

- a. P0144 Board Member Orientation and Training
- b. P&R 2520 Instructional Supplies (M)
- c. P3217 Use of Corporal Punishment
- d. P4217 Use of Corporal Punishment (New)
- e. P5305 Health Services Personnel (M)
- f. P&R 5308 Student Health Records (M)
- g. P&R 5310 Health Services (M)
- h. P6112 Reimbursement of Federal and Other Grant Expenditures (M)
- i. R6115.01 Federal Awards/Funds Internal Controls-Allowability of Costs (M) (New)
- j. P6115.04 Federal Funds-Duplication of Benefits (M) (New)
- k. P6311 Contracts for Goods or Services Funded by Federal Grants (M)
- l. P7440 School District Security (M)
- m. P9100 Public Relations (Abolished)
- n. P9140 Citizens Advisory Committee
- o. R9140 Citizens Advisory Committee (M) (Abolished)
- p. P&R 2340 Field Trips

R8. Special Olympics Bocce Team

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the Midland School Special Olympics Bocce team season as follows:

Date	Event	Location
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Thursdays in April 2023	Practices-3:00PM-4:30PM	Midland School Field/Gym
April 30, 2023	8:00AM-4:00PM Spring Northern Regionals at Passaic County Tech. School	(Parents providing transportation)
May 12, 2023	Joint practice with Lakeland Special Olympics Team	Turf City, Wayne NJ (Parents providing transportation)
May 18, 2023	Midland School 4:00-5:30PM Joint practice with Lakeland Special Olympics Team	Midland School Field/Gym

R1-R8

Motion Mr. Kral, Second Mrs. Judge Cravello
Discussion –
Roll Call 6-0
Motions carried

Personnel Resolutions P1-P2

P1. Professional Development

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the participation of the persons named at the following workshops/conferences:

Faculty	Name of Workshop	Date	Cost
a) Ellen Kobylarz	Google Forms (Intermediate) NJECC	Online June 2023	\$55.00
b) Ellen Kobylarz	Google Docs (Advanced) NJECC	Online June 2023	\$55.00
c) Cyndi Lynch	Intermediate Google Training NJECC	(4 Sections) Online June 2023	\$195.00

P2. Extended Schoolyear Program

RESOLVED: upon the recommendation of the Superintendent the Board of Education approves the following individuals as listed for the Extended School Year Program (ESY), salary noted below.

Para Professionals

a. Ellen Lender	\$22.00 per hour
b. Ericka Murray	\$22.00 per hour
c. Nancy Gomez	\$22.00 per hour
d. Kaitlin Boylan	\$22.00 per hour

P1-P2

Motion Mrs. Judge Cravello, Second Ms. Rainone
Discussion –
Roll Call 6-0
Motions carried

Finance Resolutions F1-F11

F1. Bills List

RESOLVED: that, upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the 2nd bills list for March 2023.

A. Regular Bills- Fund 10	\$ 104,623.38
B. Special Revenue Fund 20	\$ 20,563.72

C. Cafeteria - Fund 60	\$ 11,288.99
D. Care Program –Fund 61	\$ 131.69
Total for the month of April	\$136,807.78

F2. Bills List

RESOLVED: that, upon the recommendation of the Superintendent, the Rochelle Park Board of Education approves the payment of bills for April 2023.

A. Regular Bills- Fund 10	\$ 310,324.33
B. Special Revenue Fund 20	\$ 20,642.36
C. Cafeteria - Fund 60	\$ 12,113.78
D. Care Program –Fund 61	\$.00
Total for the month of April	\$343,080.47

F3. Additional Bills List in April

RESOLVED: that upon the recommendation of the Superintendent, the Rochelle Park Board of Education authorizes a second check run for the month of April, 2023 with the amounts to be approved at the May, 2023 meeting.

F4. Monthly Budgetary Line Item Status Certification

RESOLVED, that the Board Secretary for the Rochelle Park Board of Education certified that pursuant to NJAC 6A:23-2.11 (c)3, as of March, 2023 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11 (a): and

FURTHER BE IT RESOLVED, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11(c) 4 that after review of the Board Secretary’s and Treasurer’s monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).

F5. Secretary & Treasurer’s Reports

RESOLVED, that the Rochelle Park Board of Education accepts the Board Secretary’s and Treasurer’s Financial Reports for the month of March, 2023.

F6. Transfers

RESOLVED, that the Rochelle Park Board of Education approves the line item transfers for the month of March 2023.

F7. Payroll Authorization

RESOLVED: upon the recommendation of the Superintendent, the Board of Education approves the payroll for March 2023as follows:

March 2023	
Fund Gross Payroll	
Fund 10	\$611,936.82
Fund 20	\$7,831.84
Fund 61	\$10,144.06
Fund 62	.00
Total	\$629,912.72

F8. Shared Service

RESOLVED: upon the recommendation of the Superintendent, the Rochelle Park Board of Education acknowledges the shared service with Maywood Board of Education to provide three buses for the Midland Students to participate in their annual school bus evacuation drills.

F9. NJ /ARM

BE IT RESOLVED: by the Board of Education of the Rochelle Park School District as follows:

1. The Board of Education hereby finds and determines that (a) Dr. James Riley has received and reviewed (i) the Information Statement dated as of January 3, 2005 describing the New Jersey Asset & Rebate Management Program (“NJ/ARM”) and (ii) the Amended and Restated Interlocal Services Investment Agreement governing the NJ/ARM Program (“Program Agreement”) and (b) Dr. James Riley has been afforded the opportunity to discuss NJ/ARM with the Investment Administrator and Special Counsel to NJ/ARM and the Board of Education has determined that it is in the best interests of the Rochelle Park Board of Education to participate in NJ/ARM.
2. The Program Agreement is hereby approved and Dr. James Riley is authorized to execute the Program Agreement on behalf of the Rochelle Park Board of Education.
3. USBank, N.A. as Custodian for the NJ/ARM Program, is hereby approved to act as a depository of Public Funds for the Rochelle Park Board of Education’s Cash Management Plan is hereby amended to provide the same.)
4. The Rochelle Park Board of Education acknowledges that its decision to authorize the participation in NJ/ARM is based solely on the information set forth in the Information Statement and in the Program Agreement.
5. This resolution shall take effect immediately upon its adoption.

F10. Approval of Contract Amendment with Delta Dental of NJ, Inc. –Group#7675 for the 2023-2024 SY

RESOLVED: that the Rochelle Park Board of Education approves the 2023-2024 Contract with Delta Dental of NJ, Inc. with the following premium schedule as recommended by the Superintendent and School Business Administrator as presented.

2023-2024 Monthly Dental Benefit Rates

One Party:	\$58.39
Two Parties:	\$104.87
Three Parties:	\$191.01

F11. Facility Use

RESOLVED, upon the recommendation of the Superintendent, the Board of Education approves the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule activities at any time which may cause changes to the calendar.

Group/Organization	Use/Purpose/Room	Dates	Rental Fee
a) Rochelle Park Police Dept	National Night Out 4PM-10PM Field/Parking lot	August 1, 2023	None
b) Junior Explorers	Summer Camp 6 classrooms, Gym/outdoor spaces	July 5, 2023-August 11, 2023	\$9,800.00

c) Township of Rochelle Park-Recreation	Rochelle Park Day 8:30AM-6PM Field/Parking lot/Bathrooms	May 20, 2023 May 21, 2023 (rain date)	None
d) 8 th Grade Parents	Gymnasium- 8 th Grade Dance Pictures	June 8, 2023	None

F1-F11

Motion Mr. Kral, Second Mrs. Judge Cravello

Discussion – Mrs. Judge Cravello inquired about the time of the Rochelle Park Day. She doesn't remember it being that long in the past. It was explained that the facility use request included set up and break down, that is not the time for the public participation.

Mrs. Judge Cravello also thanked the Rochelle Park Police Dept for hosting the field trip for the LEAD Students adding that it has been in practice for a number of years.

Roll Call 6-0

Motions carried

XI. Public Comment (Agenda and non-agenda items)

The Board of Education reserves the right to hold public comment on agenda and non-agenda items, at its discretion, at its regular monthly public meetings. Public comment will be limited to three minutes per person. Citizens should give their name and address when recognized to speak.

Ms. Holz- Forest Place-Inquired on resolution R5 the buttons being made by the students, how can they be purchased. *Mr. Alberta explained that a flyer will be circulated, the first step is to get Board approval.*

Ms. Holz also asked about F9 the NJ ARM program. *Dr. Riley explained that it's a program that school districts and local governments can place money with them and earn a higher interest rate than the local banks. The program is liquid where money can be moved in and out at any time.*

Mrs. Judge Cravello commented on the NJARM (New Jersey Asset & Rebate Management program), she hopes the district can see some revenue from this program.

XII. Announcements

A Special Meeting will be held on May 9, 2023, 6:30 P.M. Executive Session, 7:30 P.M. Public Session, in the Gymnasium to approve the final budget. The next Regular Meeting will be held on May 16, 2023 at 6:30 P.M. Executive Session, 7:30 P.M. Public Session, in the Gymnasium.

XIII. Executive Session - Not Needed**XIV. Adjournment**

All in favor the meeting ended at 8:48 P.M.